

**EMERALD GARDENS HOMEOWNERS' ASSOCIATION
BOARD MEETING**

Wednesday, February 19th, 2025, at 6:30PM
3307 Clark Road Suite #201
Sarasota, FL 34231

UNAPPROVED MINUTES

Call to Order: Meeting called to order at 6:37 pm.

Determination of Quorum and Proper Notice: Directors, Marc Pavoncello, Dave Bear, Bill Ames-McCormick, Michelle Shiver and Perry Steele were present at the Pinnacle Community Association Management Conference Room. Also, present was Caitlin King from Pinnacle Community Association Management. Notice of meeting was posted in accordance with Florida Statutes.

Approval of Minutes: There were no minutes to approve at this meeting.

President Report – Bill discussed the DBPR requirements for Board Certification classes.

Finance Report – January financials are attached as part of the minutes; late fees will be applied to past due accounts starting March 1st, 2025.

Manager's Report – No report.

Old Business:

- Care and Appearance: Discussion was held regarding various violations throughout the community; letters were sent to owners on Feb 12th and after all violations have been collected those letters will be mailed to those owners.
 - A ***motion*** was made by Marc Pavoncello to approve the ARC Request Form, seconded by Bill Ames-McCormick. **The motion passed unanimously.**

New Business:

- Phase 2: Discussion was held regarding maintenance of the irrigation system, removal of palm trees, installation of new plants, etc.
- Irrigation: A ***motion*** was made by Michelle Shiver to ratify the approval of the estimate from American Irrigation for the installation of the new pump at the cost of \$2,125.92, seconded by Perry Steele. **The motion passed unanimously.**
- Palm Trees:
 - A ***motion*** was made by Michelle Shiver to approve the estimate from Local Tree LLC to remove (11) palm trees in the amount of \$1,500.00, seconded by Dave Bear. **The motion passed unanimously.**
 - Wayne Grubbs will be sent a termination letter of services.

Adjournment: The meeting adjourned at 7:55PM

Respectfully submitted,

Caitlin King, LCAM